



<http://www.udgam.org>

Pratap Bhanu Singh
Advisor & Consultant- CSR & Sustainability



<http://www.insightassociates.in>

Entry Form for UDGAM CSR Awards 2017

Part: A

Category (Please refer to the brochure)	
Full name of the Company/Enterprise (with CIN)	
Registered Office:	
Corporate Office:	
Contact No.	
Website	
CEO/Proprietor/Chief Functionaries name with address: Email:	
Telephone No. Mobile No & Fax	
Company profile (100 words)	
Core Values & Vision of the Organization	Please attach
Products/Businesses of the Company	
Financial performance for the last 3 financial years	
Percentages of profit after taxes are committed to CSR?	
Total CSR spending during FY 2016- 2017 (in lakhs)	
CSR budget of 2017-18	
CSR committee details	
CSR and Sustainability Policy	Please attach
Annul Report of CSR activities of 2016-17	



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Part: B

Contact detail of CSR Head/Contact Person along with Mobile no and email id	Name: Designation: Email: Mobile No: Postal Address with PIN:	Landline No.:
Name and designation of authority, who will accept the award on behalf of the organization in case declared a winner:	Name: Designation: Email: Mobile No: Postal Address with PIN:	Landline. No.:
Email address for communications related to UDGAM CSR Awards 2017		
Was their any monitoring and evaluation done by a third party?		
Explain the roles of the Programme/Project partners involved in the monitoring and evaluating process.		
Provide the links of any other Programme/Project media (i.e- Photos, Video or Audios, press note, etc)		

Part: c

Write the 'Organization's CSR Statement' (max. 2000 words), indicating the following;

- Brief about the organization (please attach a separate sheets wherever relevant)
- Brief about nominated CSR Project
- Impact of the nominated CSR project
- CSR policy of the company
- Details of implementing agency, if any



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Name of the CSR project nominated for the UDGAM CSR award entry	Category in which entry is filed (Please refer to the brochure)	Ground location of the nominated project. (Please check the box)	Particulars of project Specify the name of the State, district(s) village(s) where project(s) were undertaken.	Amount spent for the nominated project(s) (INR in lakhs)	Mode of CSR fund spends. Whether Direct or through implementing agency*. Name of the agency, if any

Name designation and sign of authorized signatory:

Name:

Designation:

Sign.....

(entries without signature of the competent authority and the seal of the organization shall stand for disqualification)

DECLARATION: I/ We on behalf of company certify that all information(s) provided in the form are accurate and factually correct. The company shall provide any supporting documentation/evidence, if required; The company agrees to abide by the decision of award Jury in all matters relating to the Udgam CSR Awards. I fully understand that at any stage, if any inconsistency/factual incorrectness is found out, the same may lead to disqualification of the application. I / We also acknowledge that I/we have read the rules and regulations and all the conditions relating to the award and I / we accept the same.

Signature Date

Details of the entry fee:

Cheque/DD No: Dated: for Rs. Drawn on.....

Bank details for digital payment:

Bank _____ Account No. _____ IFSC Code: _____ SWIFT Cde: _____
Beneficiary:

Important Note: While filling in this form, please refer to the brochure for details on categories, process, rules and regulations. Details are also available at www.udgam.org or www.insightassociates.in.

For any further information, please contact:

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+ 91 98240 54696



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Categories for award:

- **Health care and wellness:** Project on Preventative & Curative Health, Technological services in health care sector, Projects under Swath Bharat
- **Education and training:** Projects for education... including infrastructural support, education for specially-abled, capacity building, awareness and training for community
- **Skill Development & Entrepreneurship:** Project on vocational and Entrepreneurship training income generation.
- **Socio-economic development:** Projects on SHG capacity building, village upliftment, livelihood opportunities, market-linkages and value chain creation for agricultural & community products
- **Climate Change & Environment:** projects related to conservation, renewable energy, Sustainable transport, Climate Change initiatives. Projects for Three "Rs"(Reduce, Reuse & Recycle), eco-system balance, environmental sustainability, waste management
- **WASH:** Projects for water & waste water management, sanitation & hygiene under Swachh Bharat Mission, projects for behavioral change towards use of sanitation and cleanliness.
- **Women Empowerment:** projects for Promoting gender equality, Economic empowerment across all sectors and infrastructural projects for women
- **Development and Infrastructure:** Projects related public utility and facilities, Smart village development. Slum area Upliftment, eEtc.
- **Special Category:** Projects for sports promotion, empowerment of specially abled and vulnerable groups (Old age, transgender, orphanage, street children, war widows, etc.), Employee Volunteering Initiative
- **Art & Cultural:** Projects for promotion and conservation of art & culture, etc.
- **Cause related campaigns:** Awareness and advocacy campaign, digital Media Campaign, Print media campaign, Branding Campaign, etc.
- **Communication and reporting:** compliance, Communication and Reporting on CSR and Sustainability performance

Individual category:	Partnership Category
<ul style="list-style-type: none"> • CSR Life Time Achievement Award • Outstanding CSR Leader of the year • CSR team of the year • CSR Manager of the Year Award • Woman CSR Leader Award 	<ul style="list-style-type: none"> • CSR Partnership Award • Corporate-Corporate Partnership Award • Best Corporate- Community Partnership Award • Corporate-NGO Partnership Award • NGO Leadership Award • NGO of the year



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The process:

1. One project for one category only will be considered
2. Application for maximum 3 categories will be allowed.
3. The project applied for, must have starting date only after the commencement of CSR Company CSR Act 2013.
4. The value of nominated project must not be less than Rs. 5 lakhs.
5. Prepare a short write-up 'Company CSR Statement'; preferably including the following;
 - a. The tangible results obtained by the nominated CSR project as of 31st August 2017.
 - b. Please briefly describe the procedure adopted for monitoring the nominated CSR project.
 - c. If conducted by an implementing agency, mention manner/modality/ procedure adopted by such agency.
 - d. If an assessment or evaluation conducted by the company itself, indicate the procedure followed.
6. Provide brochure or other material on the nominated project.
7. For individual category/ CSR leadership awards please provide details, including vision statement and a profile of the individual CMD/ Chairman/ MD/ President / Director/CEO/ CSR Head with CSR related contribution details.

Rules & Regulations:

- I. All entries/application forms must be signed by the competent authority.
- II. The Jury will unanimously decide the winners and the same will be final. No appeal whatsoever will be entertained. In deserving cases, jury may decide to give away more than one award under the same category.
- III. The Jury may split or increase the award status suitably.
- IV. It will be jury's discretion to nominate a person for the LIFETIME ACHIEVEMENT AWARD. This award may be conferred to a person of the Jury's choice.
- V. The Award Organising Committee does not encourage any contact by the applicant with any of the Jury members or in any way attempting to influence the decision or selection of a winner. Any such attempt will immediately disqualify the applicant.
- VI. The completed application form(s) must be addressed to the Chairman of the Awards Organizing Committee and should reach the following address latest by the midnight of 10th November 2017 at the following address:

Udgam Cheritable Trust, Shop no. 2, 3, Sunrise Mall, Sector-11, Vaishali, Ghaziabad, Uttar Pradesh 201012

VII. Application processing fee:

Corporate	INR 20,000/- + 18% GST
NGOs & Individual	INR 15,000/- + 18% GST
10% discount will be offered on applying for more than one category from the same organization	

- XI. The nomination form must accompany Cheque / DD / digital transfer receipt towards processing fees for the category applied for.



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Bank details:

Beneficiary: Vasu Infoquest Pvt. Ltd., A/c no: 40970200000013, IFSC Code: BARB0GEZIAX Bank: Bank of Baroda

Branch Code: Gezia, Gandhinagar, GST Regn. No: 24AAECV0398M1ZX

Entry form may also be downloaded from: www.udgam.org or www.insightassociates.in.

General instructions for filling in application forms:

1. An application form may be photocopied and can be used for more than one category.
2. Use a separate application form for more than one category.
3. Each nomination entry should be sent with its processing fees. For example, two nominations in different categories must accompany cheque/ DD or an online payment for two entries (INR 36,000 + GST) or for three entries as the case may be.
4. Supporting documents wherever possible to act as evidence to be considered by the Jury should be attached/enclosed.
5. Applicants may raised their queries to awards@udgam.org
6. The Awards Organizing Committee will acknowledge the receipt of entries through emails only.

Please Send your entries to:

Mr. Piyush Dwivedi
Udgam Charitable Trust, Shop no. 2, 3,
Sunrise Mall, Sector-11, Vaishali, Ghaziabad,
Uttar Pradesh 201012,
Contact No. +91 99990 77938